Planning Phase Checklist

**PROJECT DEVELOPMENT PHASE: PLANNING**

Success isn’t something that just happens, it has to be planned. Before successfully designing your HMI / SCADA project you need to plan it out. Here is a checklist to help you through the planning phase of HMI / SCADA project development.

1. **Define Project**
   - a. Answer Questions to Define Project  |  due by:  |  assigned to:
     - Function  |  due by:  |  assigned to:
     - Usage  |  due by:  |  assigned to:
     - Deadline  |  due by:  |  assigned to:
     - Hardware  |  due by:  |  assigned to:
     - Software  |  due by:  |  assigned to:
     - Security  |  due by:  |  assigned to:

2. **Project Architecture**
   - a. Inventory Functions  |  due by:  |  assigned to:
   - b. Inventory Screens  |  due by:  |  assigned to:
   - c. Identify Data Points  |  due by:  |  assigned to:
   - d. Define Database Structure  |  due by:  |  assigned to:

3. **Plan of Action**
   - a. Create Ordered Task List  |  due by:  |  assigned to:
   - b. Match Tasks with Assets  |  due by:  |  assigned to:
   - c. Put Tasks on a Timeline  |  due by:  |  assigned to: